

South Shore Document Map v2, 22Oct18

Documents					POLICIES				CLUB NIGHT SCHEDULE	CERTIFICATE OF INCORPORATION (SS-17)
	RULES (formerly Constitution) (SS-01)	BYLAWS (SS-02)		CLUB HANDBOOK (SS-14)	HEALTHY CLUB POLICY (SS-07)	PRIVACY POLICY (SS-10)	VOLUNTEER & SHADOW COACHING POLICY (SS-09)	CODE OF CONDUCT (SS-05)	TARGET MEET SCHEDULE	CERTIFICATE OF CURRENCY (INSURANCE) (SS-18)
			STRATEGIC PLAN (SS-03)	BUSINESS PLAN (SS-04)	EMAIL & SOCIAL MEDIA POLICY (TBC)	TIMEKEEPING POLICY (SS-06)	TROPHIES, AWARDS & RECORDS (SS-12)		TRAINING SCHEDULE	LIFE MEMBERS (SS-22)
				PARENT HANDBOOK (SA)	INCLUSION POLICY (SS-11)	TRAVEL ASSISTANCE POLICY (SS-08)	SAFE SPORT FRAMEWORK (SA)	OTHER: • MEETING TEMPLATE (SS-19) • GOAL SETTING WORKSHEET (SS-20) • TRAVEL ASSISTANCE APPLICATION FORM (SS-21) • ?? • ?? • ??		
Review Frequency	3 YEARLY	2 YEARLY	2 YEARLY	ANNUALLY		2 YEARLY (ROTATE)			ONCE PER SEASON	
Approval Required	AGM & LODGE WITH DoC	AGM	COMMITTEE	COMMITTEE		COMMITTEE			N/A	

HATCH FILL INDICATES DUE FOR REVIEW, 2019

BLUE FILL INDICATES SWIMMING AUSTRALIA DOCUMENT

YELLOW FILL INDICATES NEW DOCUMENT REQUIRED